

UNACCOMPANIED MINOR FORM

IMPORTANT NOTICE: *Please read the Terms and Conditions on the reverse!*

This form MUST TRAVEL WITH every child aged 5-14 years, travelling unaccompanied on a SeaLink Shuttle or SeaLink Connection Service, and every child aged 12-14 years travelling unaccompanied on the SeaLink ferry.

This form MUST BE PRESENTED AT THE TIME OF CHECKING IN TO A SEALINK STAFF MEMBER during each leg of their journey.

NAME OF CHILD DOB: / /
NAME OF CHILD DOB: / /

FORWARD SERVICE REQUIRED

SERVICE Travel Date: / /

Departure Point Collection Point

1. Person delivering the child to a SeaLink service 2. Person collecting the child from a SeaLink Service

**** Please arrive 30 minutes prior to each scheduled departure / arrival service ****

NAME: NAME:

ADDRESS: ADDRESS:

PHONE: Home: PHONE: Home:

Work: Work:

Mobile: Mobile:

**** Adults dropping off/collecting unaccompanied minors MUST present identification eg: Driver's Licence ****

RETURN SERVICE REQUIRED

SERVICE Travel Date: / /

Departure Point Collection Point

1. Person delivering the child to a SeaLink service 2. Person collecting the child from a SeaLink Service

**** Please arrive 30 minutes prior to each scheduled departure / arrival service ****

NAME: NAME:

ADDRESS: ADDRESS:

PHONE: Home: PHONE: Home:

Work: Work:

Mobile: Mobile:

**** Adults dropping off/collecting unaccompanied minors MUST present identification eg: Driver's Licence ****

PARENT / GUARDIAN / ALTERNATIVE CONTACT - If different from above (Please circle)

NAME: PHONE: Home:

ADDRESS: Work:

Mobile:

PARENTAL WAIVER

I,, have read and understood the conditions of travel. I hereby authorize you to leave at the pick up point (as indicated above), with the full knowledge that they will **NOT BE MET BY A PARENT, GUARDIAN or ALTERNATIVE CONTACT.**

..... Dated: / /

Signature

I, the Parent, Guardian or Alternative Contact understand it is our responsibility to organize the delivery and pick up of the child at the designated, prearranged point and at the correct time.

I have read, understand and accept the Terms and Conditions of 'Unaccompanied Minor' (see reverse).

SIGNATURE: Dated:

PLEASE PRINT NAME: / /

PARENT / GUARDIAN / ALTERNATIVE CONTACT (Please Circle)

OFFICE USE ONLY

Copy of Form emailed to: (circle)
CPJ PEA ADL ADSS

UNACCOMPANIED MINOR - TERMS AND CONDITIONS

The Terms and Conditions (inclusive of the Form) are intended for use when Unaccompanied Children (UCM's) aged 5 to 14 years, are requested to travel (by the Parent, Guardian or Alternative Contact), on SeaLink's Coach Connection, and SeaLink's Shuttle Service, or children aged 12-14 years travelling unaccompanied on the SeaLink ferry.

The SeaLink Travel Group crew and staff will supervise children **ONLY** to the extent allowed by their other duties. When travelling on the ferry, SeaLink requests that the child is seated in the lounge area in front of the café.

1. Everything possible to ensure the safety and comfort of the child will be done.
2. It is the responsibility of the Parent, Guardian or Alternative Contact, to organise the delivery and pick up of the child at the designated, prearranged point and at the correct time.
3. Inappropriate behaviour by Unaccompanied Minors will not be tolerated. If behaviour is classed as unacceptable, contact will be made with the Parent or Guardian responsible and may result in unaccompanied travel being denied.
4. Should the Parent, Guardian or Alternative Contact not be at the designated pick up/drop off point at the prearranged time, the following will ensue:-

SeaLink Connection Service

- The service will continue on their scheduled route, with the child.
- All attempts will be made to contact the Parent, Guardian or Alternative Contact to arrange pick up/drop off at another designated stop.
- The Parent or Guardian **must meet** any costs incurred by such new arrangements.

Kangaroo Island Shuttle Service

- If an Unaccompanied Minor is **NOT DROPPED OFF** by a Parent, Guardian or Alternative Contact and is not in the company of said adult/s (as specified on the Unaccompanied Minor Form) at the specified time and location, as indicated on their booking: and the completed Unaccompanied Minor Form cannot be produced **Forward travel of the Unaccompanied Minor WILL BE REFUSED**
- The Shuttle Driver will call firstly, the main contact person named on the UCM form and advise them that the child can be collected from either a SeaLink Office or the Police station. Other named contacts will only be notified in the event of the Parent being unreachable.
- Time restraints are applicable to the Shuttle. **The Shuttle will continue its service with the Unaccompanied Minor on board.**
- If in the event of **evening drop offs** (1900hrs return from Penneshaw to Kingscote) when offices are closed, the Shuttle Driver **will leave the Unaccompanied Minor with the Police.**

SeaLink Ferry Service

- **All attempts will be made to contact the parent, the child will remain in the ferry terminal, and if not collected will return on the next available ferry.**
 - If a Parent, Guardian or Alternative Contact is **NOT PRESENT AT A DESIGNATED DROP OFF POINT** to collect the Unaccompanied Minor, as specified on their booking and authority to that affect has not be stipulated on the form:-
 - The Unaccompanied Minor/s can be collected from one of the following locations:
 - SeaLink Office- Kingscote76 Dauncey Street
 - Police Station - Kingscote Cnr Drew and Dauncey Street
 - SeaLink Office - Penneshaw Penneshaw Ferry Terminal
- The child will be required to remain at one of the above locations until an adult arrives to collect them.
- The Parent or Guardian **must meet** any costs incurred by such new arrangements.
 - Identification (ie: Driver's Licence) must be produced and correlate with the Unaccompanied Minor Form, prior to collecting the child.